

The Lighthouse Christian Academy

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PARENT-STUDENT HANDBOOK 2009-10

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WELCOME TO THE LIGHTHOUSE CHRISTIAN ACADEMY!

We look forward to the opportunity to partner with you in the Christ-centered education of your child.

The goals of the Lighthouse Christian Academy are as follows:

1. That every individual has a personal relationship with Jesus Christ and that they develop a love for the Lord. (Matthew 28:19-20: "Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you.")
2. That every individual be a disciple of Jesus Christ, thoroughly equipped for every good work (2 Timothy 3:17), so that they may, "go into all the world and preach the gospel" (Mark 16:15). This is accomplished by consistent attendance of church services and involvement in church ministries.
3. That every individual grow in Christian character and scholarship so that each individual's "light" will shine to glorify the Lord (Matthew 5:16).
4. That the home, the church and the school work together to accomplish these goals.
5. That the home agrees with the doctrinal statement of the Lighthouse Church and supports the vision of the church and school, which is world evangelism, church planting and discipleship.

Sincerely,

Richard Cornett
Principal

1a. MISSION STATEMENT

Following the biblical Hebrew tradition, the Lighthouse Christian Academy's mission is to disciple young men and women to follow in the way established by the word of God, as exemplified in the life of Jesus Christ. Graduates of this church ministry will be equipped to defend their faith and live a lifestyle exemplary in its imitation of true biblical morality. The Lighthouse Christian Academy trains young men and women to have godly character through the constant washing by the word of God and the memorization of scripture. This Christ-centered environment promotes the development of a sincere relationship with God the Father through Jesus Christ and the indwelling of the Holy Spirit to transform the heart and mind.

We believe that men and women of character will be equipped to work wholeheartedly at whatever task they are required to complete. This strong emphasis on character development enables the Lighthouse Christian Academy to educate its students successfully with an academically rigorous college preparatory curriculum.

1b. STATEMENT OF THEOLOGY AND PURPOSE

The Lighthouse Christian Academy (LCA) is a non-profit Christian high school operated as a ministry of the Lighthouse Church. It is a co-educational, college preparatory high school which offers alternative academic tracks for those interested in pursuing alternate career paths not requiring a traditional four year college or university education.

The LCA serves students who indicate their desire to succeed in a truly Christian environment with a rigorous academic curriculum. Following a liberal arts tradition, the curriculum aims at preparing each student for admission to a four-year university.

The LCA's curriculum emphasizes the need of person to have a personal relationship with Jesus Christ by focusing on Judeo-Christian values and teaching. The message of salvation and redemption through Christ alone permeates discussions in every academic discipline. Students are encouraged to devote themselves to a life of serving God through obedience to His Word and by the guidance of the Holy Spirit. The LCA emphasizes effective oral and written communication, study skills, critical and interpretive thinking, and the ability to make Godly, rational, and informed judgments by adhering to biblical tenets when making decisions.

In an attempt to assist students in becoming functioning members of the body of Christ, the LCA provides specific religious instruction that is true to the doctrines of the International Church of the Foursquare Gospel and Christian Fellowship Ministries. The Academy strives to impart the vision of discipleship, world evangelism and church planting into all of its students, and to nurture the spiritual development of the young Christian and non-believer. Students are taught to understand that individuals are justified by the grace of God the Father, through faith in the atoning sacrifice made by Jesus Christ. They are encouraged to come to Christ as sinners, but to be transformed and turn from their life of sin and become Saints by the power of the Holy Spirit.

The LCA recognizes that, as indicated in the Bible, parents are the primary educators of their children. Therefore, the LCA expects the full cooperation of parents/guardians in their children's education. It is our hope that the guidance and discipline they receive through the various academic disciplines and extracurricular activities offered at the LCA will help to solidify the foundation of Biblical teaching the children have received at home.

2a. STATEMENT OF PHILOSOPHY OF CHRISTIAN EDUCATION

It is the mission of the Lighthouse Christian Academy to educate the whole person and graduate students who think, judge, and act in accordance with the teachings of Jesus Christ our Lord. The LCA serves students who indicate their desire to succeed in a truly Christian environment with a rigorous academic curriculum. Following a liberal arts tradition, the curriculum aims at preparing each student for admission to a four-year university. The curriculum emphasizes the need of every person to have a personal relationship with Jesus Christ by focusing on Judeo-Christian values and teaching.

*“That the man of God may be complete,
thoroughly equipped for every good work.”
Timothy 3:17*

The message of salvation and redemption through Christ alone permeates discussions in every academic discipline. Students are encouraged to devote themselves to a life of serving God through obedience to His Word and by the guidance of the Holy Spirit.

*You shall teach them to your children, speaking of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up.
Deuteronomy 11:19.*

In an attempt to assist students in becoming functioning members of the body of Christ, the LCA provides specific religious instruction that is true to the doctrines of the International Church of the Foursquare Gospel and Christian Fellowship Ministries. Students are taught to understand that individuals are justified by the grace of God the Father, through faith in the atoning sacrifice made by Jesus Christ.

The LCA recognizes that, as indicated in the Bible, parents are the primary educators of their children. Therefore, the LCA expects the full cooperation of parents/guardians in their children’s education. It is our hope that the guidance and discipline they receive through the various academic disciplines and extracurricular activities offered at the LCA will help to solidify the foundation of Biblical teaching the children have received at home.

*Train up a child in the way he should go:
and when he is old he shall not depart from it.
Proverbs 22:6*

Again, it is the mission of the Lighthouse Christian Academy to educate the whole person and graduate students who think, judge, and act in accordance with the teachings of Jesus Christ our Lord.

2b. STATEMENT OF FAITH

WE BELIEVE the Bible to be the inspired, the only infallible, authoritative word of God.

WE BELIEVE that there is one God, eternally existent in three persons: Father, Son and Holy Spirit

WE BELIEVE in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

WE BELIEVE that for salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.

WE BELIEVE in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

WE BELIEVE in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

WE BELIEVE that heaven and hell are definite places.

WE BELIEVE in the spiritual unity of believers in our Lord Jesus Christ.

3. STATEMENT OF NON-DISCRIMINATION

The Lighthouse Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarships, loan programs, athletic programs or other school administered programs.

SPIRITUAL DEVELOPMENT

4a. Church Services/Attendance

Because the Lighthouse Christian Academy is a ministry of the Lighthouse Church, Bible teaching is an integral part of campus life. Each day at school, students have the opportunity to hear the word of God preached and taught as they examine doctrine, church history, theology, and apologetics. Students will also be responsible for the memorization of Scripture to help them live in harmony with God's word.

In addition, all students of the LCA *must* attend weekly services at a Protestant church. Youth group services or activities do not fulfill this requirement, although involvement in this capacity is encouraged if the student desires to develop a closer relationship with Jesus.

Students are not prohibited from attending additional services of other denominations.

4b. Academy Trips, Evangelism, and Activities

Students often build and strengthen their relationships with Jesus Christ through fellowship with other students, teachers and chaperones outside of the traditional educational experience. Experiences outside the four walls of the classroom build strong ties between teachers and students that facilitate the impartation of wisdom and knowledge in the classroom setting. As a result, events organized by the Lighthouse Christian Academy are an integral part of the curriculum. These events may include local outreach, international evangelism, trips to Bible conferences, men's rallies and women's retreats, school ski trips, rafting excursions or other camping related adventures, fellowship at sporting events, and other extra-curricular activities. We strongly encourage students to strengthen their relationship with Christ by becoming involved in the greater school and church community.

4c. Community Service

Each student is responsible for completing ten hours of community service for each semester of attendance at the Lighthouse Christian Academy. Besides traditional participation in community projects, the LCA also encourages students to impact their community by presenting individuals with the Gospel of Jesus Christ.

5a. ADMISSION PROCEDURES

PLEASE BRING THE FOLLOWING ITEMS UPON REGISTRATION

1. Registration form
2. Appropriate, **non-refundable**, registration fee
3. Credit/Debit Card Payment Authorization form
4. Signed Authorization to Release School Records
5. Current health records, including Preparticipation Physical Examination form, Physical Examination form and Immunization Record
6. Sports Permission form
7. Copy of Birth Certificate
8. Completed Church Attendance Form

5b. WITHDRAWAL/DISMISSAL/GRADUATION PROCEDURES

The official release of transcripts must be requested in writing. **Transcripts and other records will not be released until all debts have been paid and the student's account is current.**

If a student drops a class during **Week One** of the semester, there will be no penalty. If a student drops a class during **Week Two** of the semester, he/she will receive a Withdraw (W) on his/her transcript. If a student drops a class **after Week Two** of the semester, he/she will receive a Fail (F) on his/her transcript.

6a. ATTENDANCE POLICIES AND PROCEDURES

Regular school attendance is essential to successful academic growth, and the fellowship of students in the classroom and participation in class are irreplaceable components of the learning process. The continuity of the learning process is disrupted by absences, excused or unexcused.

LCA Readmit Procedure:

1. Verify student absence by a signed note from parent/guardian. The note must include the date(s) and specific reason(s) for the absence.
2. Absences will be recorded as unexcused unless cleared within five days of a student's return to school. Unexcused absences will be considered truancy.
3. Students who arrive late without a legitimate excuse will be marked tardy or truant.

Absence: A student is absent when he/she is not present during a scheduled class period.

Excused Absence: Illness, medical or dental appointments, funeral services for immediate family, justifiable personal reasons, including but not limited to pressing family emergencies, religious holidays/ceremonies, appearances in court, employment interviews/conferences.

Truancy: Unexcused absences from class without school or parent/guardian knowledge or permission. Leaving class without permission before the class is officially over is considered truancy.

Tardy: A student is tardy if he/she is not in his/her correct seat and prepared to begin class when the bell rings.

Late/Tardy Policy: Every three tardies are equal to one absence.

Students absent - excused or unexcused - for 20% of the total number of school days/classes in one semester will automatically receive a failing grade.

After the fifteenth (15) absence for illness, even if non-consecutive, the student must bring in a doctor's note excusing the absence.

6b. TEST AND HOMEWORK MAKE-UP POLICY

Tests or homework missed during unexcused absences cannot be made up.

Teachers have discretion when allowing students to make up tests or homework missed during excused absences. In general, students must make up any missed tests or homework by the end of the week in which they return to school.

A student who knows in advance that they will be absent from school should obtain their assignments before their absence so that they may complete them and turn them in on the day of their return to school.

7a. BELL SCHEDULE/ACADEMIC CALENDAR

Classes begin at 7:50 am and end at 3:00 pm. A complete bell schedule may be found at the back of this handbook.

7b. PICK-UP/DROP-OFF

All cars carrying Lighthouse Christian Academy students must travel from west to east through the alley. This means pulling into the alley from Harvard Street and out of the alley onto Yale Street – no exceptions.

Cars must pull up along the north side of the staff parking lot and then stop to let students out in the designated drop-off/pick-up area. When pulling up to the drop-off/pick-up area, cars should stay as far to the right of the alley as possible in order to allow cars traveling in the opposite direction to pass through unhindered.

Students must exit their cars in the designated drop-off/pick-up area only, from the right side of the vehicle. They should be ready to exit as quickly as possible to keep traffic flowing smoothly.

After leaving the designated drop-off/pick-up area, cars must make a **right turn only from the alley onto Yale Street.** Visibility from the alley is poor and making a left turn onto Yale Street is considered unsafe.

A member of the Lighthouse Christian Academy staff will be assigned as a traffic monitor to supervise drop-off and pick-up each morning and afternoon. Parents and students must obey all instructions from the traffic monitor.

All parents and students will be required to sign a code of conduct relating to drop-off/pick-up policies and procedures at the beginning of each school year.

A \$50 fine will be charged to anyone who violates the drop-off/pick-up policy.

7c. STUDENT PARKING

In general, **students will not be permitted to drive to school.** In rare circumstance, however, a Conditional Student Driving Permit may be issued to a student if

(1) the student will be providing carpool transportation for an off-site school event (field trip, athletic event, etc.). In this case, a permit will be issued only for the day(s) of the event.

or

(2) the student has exceptional circumstances which would otherwise inhibit the student's ability to attend school. In this case, the student must prove that the exception is warranted and that he/she has arranged to park in a lawful off-street parking space.

All students who obtain a Conditional Student Driving Permit will be required to sign a statement of compliance with all conditions of the permit. The permit will be revoked immediately if the student violates any of these conditions.

A \$50 fine will be charged to any student who drives to school without a Conditional Student Driving permit.

7d. SCHOOL PROPERTY/STUDENT SUPERVISION

The Lighthouse Christian Academy attempts to allow students full use of its facilities whenever possible but does not have sufficient staff on campus to closely monitor the activities of students after school hours. As a result, students will not be supervised by LCA personnel after the official end of the school day unless they are involved in a school-sponsored activity.

8a. BOOKS

Students must purchase all textbooks through the LCA for an annually determined textbook fee. Students may also be required to purchase additional reading materials (novels for English classes, etc.) individually. In the event that a student loses or damages a book, he/she will be required to purchase a new one. All students are required to have an NIV Bible, Concordance and a dictionary at school at all times.

8b. COMPUTER AND LANGUAGE LABS

Computer and language labs are used for different purposes during specific class periods. The computer lab (with 8 student computers) and the foreign language lab are both available for student use only through classroom assignment. Students who use either the computer or foreign language labs inappropriately will be disciplined. Utilization of the Internet is prohibited under all circumstances unless monitored by a teacher. Violators of this policy will be suspended with the possibility of expulsion.

9. SCHOOL LOCKERS

The Lighthouse Christian Academy will assign lockers to all students who participate in sports teams or are enrolled in Physical Education classes. All lockers must be locked, and combinations must be made available to the LCA administration. The LCA reserves the right to inspect student lockers at any time. Students are urged to lock their lockers and to keep their locker combinations to themselves. The LCA is not responsible for property that is not secured. Stickers, writing, decals, photos, etc., are not allowed on the outside or inside of lockers. Lockers are available to students as a place to store materials for athletics, not as a location for personal expression.

BEHAVIOR POLICIES AND GENERAL EXPECTATIONS FOR STUDENTS

10a. Student Conduct

In order to create an environment in which young men and women can be free to achieve their spiritual, academic, and athletic potential, it is necessary to maintain a disciplinary system that strives to develop godly character, not just good behavior. The character of an individual is what God knows to be true about that person; it is not the outward appearance of righteousness as seen by man. Lighthouse students are expected to live righteous and moral lives before, during, and after school. Therefore, any student involved in immoral or unrighteous behavior that violates conduct guidelines at any time while enrolled in the Lighthouse Christian Academy will be disciplined.

Conduct guidelines are designed to keep students from sinning against God, causing their brethren to stumble, and succumbing to the temptations of our society that lead to sin. Students who willfully choose to disregard these guidelines will be held responsible for their actions. The LCA has instituted high standards of morality for its students in accordance with Scripture. These biblical standards have been adopted in order to train children in the way they should go (Proverbs 22:26). Discipline is not pleasant at the time of its administration, but it provides the opportunity for students to humbly accept the consequences of their actions. This process helps establish submission to authority, and to instill humility and the ability to repent from wrongful actions and motives.

The LCA does not want students to be disobedient and rebellious, but it recognizes every conduct infraction as an opportunity for change in the character of the student being corrected. Through the process of discipline, maturity and Christian character are developed.

10b. Conduct At School Activities

School-sponsored activities (athletic contests, field trips, etc.), whether at school or off-campus and regardless of time, are under the jurisdiction of the LCA. Those attending such functions, or in the immediate proximity, will be expected to follow school regulations governing proper conduct. Violations of school regulations at school-sponsored events will result in disciplinary action.

10c. Dress and Grooming Code

The Lighthouse Christian Academy expects its students to project a positive image of the school. The dress and grooming code is designed to eliminate students' ability to set themselves apart from other classmates strictly by their appearance, and at the same time to enhance their ability to set themselves apart from students at other schools. The dress code is casual. It reflects the weather and style of Southern California and places an emphasis on comfort, practicality, modesty, and neatness. The dress code takes effect for students from the time they step onto campus in the morning until they leave campus at the end of the day.

General Expectations

All student attire must be neat and clean, properly fitted, and not torn or missing buttons. Hoods or hats may not be worn in class, and sunglasses may only be worn outside. Haircuts and hairstyles must be in good taste and reflect a student's natural hair color. Hair cannot be shaved with a razor or stand in spikes. Existing tattoos may not be exposed. No body jewelry may be worn other than that which is specified below. No clothing, jewelry, hairstyle or make-up that is deemed "gothic" by LCA faculty is acceptable.

Boys

<u>Hair</u>	Cut above the eyebrows in the front, above the ears on the sides, and off the collar in the back. Braiding, ponytails, dyeing, and bleaching are prohibited. Facial hair (including beards, goatees, mustaches, and extended sideburns) is prohibited.
<u>Pants</u>	Navy blue blue or tan (khaki). A belt must be worn at all times.
<u>Shirt</u>	Soft-collared navy blue or white polo shirt or white, button-down dress shirt (short or long sleeved). Undershirts with out a noticeable print may be worn under uniform shirts. Shirts must be tucked in.
<u>Shoes</u>	Close-toed shoes or sneakers of subdued colors must be worn at all times. Sandals are not permitted.
<u>Outerwear</u>	Sweatshirts and sweaters must be black, navy blue or white, without any obvious logo (other than the LCA logo) or print.
<u>Accessories</u>	Boys must wear a belt at all times. Boys may not wear any jewelry at any school activity with the exception of a promise ring (which signifies their dedication to remain sexually pure until marriage.) Make-up and nail polish are prohibited.

Girls

Hair	Dyeing (other than natural color) and bleaching (other than natural looking highlights) are prohibited.
Pants	Navy blue or tan (khaki). No hipster or low-rider styled pants or pants with stretch material may be worn. A belt must be worn at all times.
Skirt	Navy blue, tan (khaki), or LCA plaid (must be purchased at Sue Mills). Must reach to the bottom of the knees.
Shirt	Soft-collared navy blue or white polo shirt or white, button-down blouse (short or long sleeved). Blouses and shirts must be worn with every button except the top one buttoned. Blouses and shirts must be tucked in. Blouses and shirts must have sleeves. Undershirts with out a noticeable print may be worn under uniform shirts.
Shoes	Close-toed shoes or sneakers of subdued colors must be worn at all times. Sandals are not permitted.
Outerwear	Sweatshirts and sweaters must be black, navy blue or white, without any obvious logo or print.
Accessories	Girls may wear one earring in each ear, one ring on each hand, one bracelet on each arm, and one necklace. Only make-up that is natural in color and accents the natural features may be worn. Dark eyeliner and black nail polish are prohibited. Only black, navy blue or white socks, hose (no fishnet, or other racy styles will be permitted), tights, or leggings may be worn under the school skirt.

Athletic Attire

After school, students may change into athletic attire for participation in Lighthouse sports teams or Physical Education classes. Practice and P.E. uniforms will be issued and must be worn without exception.

Game Day Attire

If authorized by the coach of a Lighthouse team, students may wear athletic jerseys to school on game day. Jerseys must have sleeves.

STUDENTS WHO VIOLATE THE DRESS CODE WILL BE SENT HOME.

11a. ACADEMIC HONESTY POLICY

Cheating is incompatible with the mission and philosophy of the Lighthouse Christian Academy. Cheating in any form is an unacceptable behavior. A student who uses the work of another person without acknowledging it through proper citation is acting in a dishonest and deceptive manner. They compromise their integrity and diminish what the LCA represents.

Cheating includes:

1. Copying Homework
2. Copying test or quiz answers, assignments, essays or projects.
3. Using another's words or ideas without providing appropriate citations.
4. Students providing inaccurate grade information to the teacher in an attempt to help a classmate or themselves.
5. Copying material from the internet or any other source without providing proper citations.

Neither pressure for good grades, inadequate time to complete an assignment, inadequate supervision during an examination, ignorance, nor unrealistic parental expectations justifies cheating. Cheating places the value of grades over learning.

Cheating will result in an automatic suspension from the Lighthouse Christian Academy, and possible expulsion if premeditation is involved.

Students cannot tolerate cheating by their classmates; they *must* privately report it to the teacher or another school authority. Students who choose to empower their classmates by ignoring the problem or assisting their deceptive activity by not getting involved will be disciplined for their passive involvement.

11b. ACADEMIC PROBATION

A Lighthouse student is placed on Academic Probation if one or more of the following is applicable during a quarter grading period:

- A student accumulates two "D's"
- A student accumulates one "F"

Parents will not necessarily receive a letter informing them of their child's probationary status. It is the responsibility of the parent to follow academic progress or regress and to recognize the academic needs of their child. If any of the above conditions are not remedied by the next grading period, the student will risk academic expulsion. The principal will make all final decisions, taking into consideration all available information.

ACADEMICS

12a. College Preparatory Course Sequence

Freshmen

Bible/Theology 9 *g*
 Themes in Literature *g*
 Algebra I *g*
 Physical Science *g*
 Spanish I
 Keyboarding & Health *g*
 Elective *g*
 P E/Varsity Athletics *g*

Sophomores

Bible/Theology 10 *g*
 World Literature *g*
 Geometry *g*
 Biology (lab) *g*
 Spanish II
 World History *g*
 Elective *g*
 P E/Varsity Athletics *g*

Juniors

Bible/Theology 11 *g*
 American Literature *g*
 Algebra II *g*
 Spanish III
 US History *g*
 Chemistry
 Electives in the Fine Arts *g*
 Electives

Seniors

Bible/Theology 12 *g*
 English Literature *g*
 Pre-Calculus
 Apologetics *g*
 American Gov't/Economics *g*
 Physics
 Electives in the Fine Arts
 Electives

g-Minimum Graduation Requirements

Minimum Graduation Requirements for the Class of 2009

Bible/Theology*	40 credits	<u>Elective Courses</u>
English	40 credits	Pre-Calculus
Mathematics	20 credits	Film
Science	20 credits	Yearbook
Social Science	30 credits	Chemistry
Fine Arts	10 credits	Physics
Physical Education	20 credits	Theater Workshop
Apologetics	10 credits	Spanish I, II, III
Health	5 credits	Journalism
Keyboarding	5 credits	
Electives	30 credits	
Total Credits	230 credits	

*For transfer students, the requirement is 10 credits of Bible for each year at the LCA.

12b. Course Prerequisites

Algebra 1: At least a “C” in 8th grade math, Pre-Algebra or Remedial Math.

Algebra 2: At least a “C” in Algebra I.

Chemistry: At least a “C” in Algebra I.

Physics: At least a “C” in Algebra I and Algebra II

Advanced Math: At least a “C” in Algebra I, Geometry and Algebra II

Spanish 2: At least a “C” in Spanish I

Spanish 3: At least a “C” in Spanish II

The competition for admission into any four-year college or university program is growing. Students who merely satisfy the basic minimum requirements will likely have their college application rejected. Therefore, the LCA encourages parents/guardians support their child’s teachers and encourage their child to work diligently at their academic pursuits according to Colossians 3:23. The LCA strives sincerely for academic excellence as well as excellence in Christian character.

12c. Requirements for Seniors

Seniors must have a minimum of 5 semester classes each semester according to Education Code 46145, which reads: “Pupils in grade 12 shall be enrolled in at least 5 courses each semester.” The LCA enforces this code strictly; however, a senior may be enrolled in an ROP course or a community college course as their 5th class. Principal approval and written parental consent is necessary in all cases. Furthermore, seniors must have at least 210.0 credits or be short no more than 10.0 credits in required courses in order to participate in the graduation ceremony. Remember that all graduation requirements must be documented and completed in order for a graduate to receive a diploma.

12d. Standardized Testing

All students are required to take a standardized test once a year to help measure academic progress. All students will take the SAT 10 in April/May. Sophomores and juniors may also sign up to take the PSAT/NMQST in October.

12e. Homework

Homework is an essential part of the educational process, and LCA students will be expected to complete frequent homework assignments. The LCA believes that homework should be given in moderation, to promote excellence, and does not give homework merely as busy work. Homework is given as reinforcement of and for the purpose of practicing the various skills learned in school. Students are given individual homework assignments based on their academic needs. It has been found that the most successful students usually have active parental participation in homework and schoolwork. By doing academic work at home, the information becomes linked with both home and school, and this strengthens the importance of learning for the student. Generally, if the parent has an apathetic attitude toward homework, the student does also, and this attitude is carried over to the classroom. Learning requires hard work and perseverance. When a student feels that he/she can master a skill, he/she then feels motivated to tackle the next difficult step. Homework that is given specifically to meet the needs of the student helps to ensure success.

A student’s home study environment is a very important factor in a productive homework time. The student’s study area should be free from T.V., music and other distractions.

12f. Grading System

“A” Excellent (90-100% of the available points in the course)

The quality of work consistently demonstrates a superior comprehension of course content and far exceeds performance standards. The work exhibits exemplary creativity, imagination, initiative and application of material.

“B” Above Average (80-89% of the available points in the course)

The quality of work consistently demonstrates a superior comprehension of course content and exceeds performance standards. The work exhibits noteworthy creativity, imagination, initiative and application of material.

“C” Average (70-79% of the available points in the course)

The quality of work demonstrates an adequate comprehension of the course content and meets performance standards. The work exhibits satisfactory initiative and application of the material.

“D” Below Average (60-69% of the available points in the course)

The quality of the work demonstrates an unsatisfactory comprehension of course content and performance standards. The work exhibits insufficient initiative or application of the material. If a student receives a semester mark of a “D” in any course required for graduation, he/she must retake the course for the semester in which they earned the unsatisfactory grade.

“F” Failing (Below 60% of the available points in the course)

The quality of work demonstrates an inadequate comprehension of course content and does not meet performance standards. An “F” in any semester of any course must be retaken.

12g. Grade Reports

The Lighthouse Christian Academy grade point average (GPA) is based on the achievement of the student in the classroom. Grade reports are issued to students and parents at the completion of each quarter. Single-subject progress reports are issued for students in danger of failing or failing a class at the fifth week of each quarter. Semester grades are the only grades reported on the permanent record. The grade reports issued at the end of the first and third quarters, as well as progress reports, are given to indicate academic progress.

It is the responsibility of the parent to follow the academic progress of their child. Teachers are not required, nor should they be expected, to inform parents of missing homework assignments or poor scores on tests.

Calculation of the grade point average is based on all graded courses. Each grade is given a specific number of points described below:

A	4.0 points	C	2.0 points
A-	3.7 points	C-	1.7 points
B+	3.3 points	D+	1.3 points
B	3.0 points	D	1.0 points
B-	2.7 points	D-	0.7 points
C+	2.3 points	F	0.0 points

In order to maintain eligibility for varsity athletic competition, the California Interscholastic Federation Southern Section (CIF-SS) requires student athletes to maintain a GPA of 2.0 or better for the previous quarterly grading period. The day for establishing eligibility for the next quarterly period is the day following the official issuance of report cards. All other criteria for establishing academic eligibility will be found in the CIF-SS Blue Book.

12h. Repeating Classes

With the approval of the principal, a student may repeat a course in order to raise his/her grade. The LCA will keep a record of both grades, however only the higher grade received shall be entered on the student's final transcript, and the student shall receive credit only once for taking the course.

12i. Summer School

Any course taken during the summer or after school during the regular year must be approved by the principal for the course to be applied to the Lighthouse Christian Academy transcript. Permission must also be obtained by the regular teacher of the class. Any course that was initially taken and failed at the LCA must be retaken at the LCA. If a student wishes to enroll in a class not available to them at the LCA, they may only do so at one of the local community colleges.

All the LCA rules and regulations will be enforced during the summer session, including regulations for dress and appearance.

12j. Semester Exams

At the end of each semester, comprehensive semester exams are administered in each subject. Only students who have a note from a physician will be excused from school during scheduled semester exams. The weight of the various components of the semester grade are determined by individual teachers, but semester exams shall not exceed one third of the semester grade.

12k. Honor Roll/Principal's List

Each semester, students who excel in classroom performance are honored with placement on the LCA Honor Roll as follows: (GPA calculation is based on non-weighted grades.)

Honor Roll – 3.0 to 3.49 GPA on semester report card

High Honor Roll – 3.5 or higher GPA on semester report card.

Principal's List – Straight A's on semester report card. Student is presented with a certificate of achievement.

12l. Valedictorian and Salutatorian

Academic excellence is important at the Lighthouse Christian Academy. We want to celebrate all students who achieve excellence based upon the high standards that the school, along with our Board of Education and the State of California has set.

For the graduating class, Valedictorian and Salutatorian status is determined by the students' academic GPA. The single individual with the highest GPA will automatically become the Valedictorian, and the runner-up, the Salutatorian.

ATHLETICS

13a. Athletic Programs

The purpose of the Lighthouse athletics programs is to instill a physical discipline and determination in the students, as well as instructing them in the importance of teamwork so that they might be more adept at fulfilling the purposes of God amidst the trials of life.

The LCA competes against the private schools of the Harbor League and against other private schools under the banner and guidelines of the CIF-SS. The coaches of the respective sports and the athletic director are the primary sources of information concerning practice and game scheduling.

At present, students interested in participating in Varsity Level sports must pay a sports fee ranging from \$100-\$300 per sport. This money pays for travel expenses and facility and equipment needs for the athletes.

<i>Fall</i>	8-Man Football	\$300
	Girls Volleyball	\$150
<i>Winter</i>	Co-Ed Soccer	\$150
<i>Spring</i>	Boys & Girls Swimming	\$100

13b. Weight Room

This facility is for the use of student athletes that represent the Lighthouse Saints sports program. Students involved in athletics independent of the LCA will not have access to the work out facility. The weight room is *not* co-ed. Male and female athletes must work out separately during designated times.

The training regimens for each specific sport are designed to enhance the ability of the athletes; they are not designed for the purpose of body sculpting.

Most of the sports at the Lighthouse offer interscholastic competition at the Varsity level. The Head Coach of each sport determines the individual team rosters and depth charts.

DISCIPLINE

14a. Minor Infractions

The following infractions will result in 1 day suspension:

Dress Code violation (failure to wear school uniform properly; failure to comply with standards of appearance); littering; throwing, pitching, or shooting objects; regular classroom disruptions (note passing, etc.); eating or drinking during class, eating or drinking in unauthorized areas, chewing gum; misconduct such as running, pushing, punching, screaming, dog piling, or general rowdiness on campus or in local businesses; use of a cell phone, pager, i-pod, or CD player on campus; use of the school or classroom phone with out permission from the principal or the assistant principal; possession of secular music on campus or traveling to any school related activity (class/school trips, or traveling with a sports team); failure to follow school or class rules or verbal directions from an authority; regular tardiness to class; truancy/unexcused absence from school or classes; gang style “tagging” or “tagging” in general on campus or on personal belongings (CD players, magazines, video games, radios, etc) brought on campus; use of vulgar, blasphemous, or obscene language; removal from class; public displays of affection (holding hands or hugging a student of the opposite sex); infraction while being disciplined for an infraction; driving at an excessive speed on or in close proximity to campus; cheating on tests and any other classroom assignment; disrespect to the neighbors of the school or their property; and spending time with non-Lighthouse students off-campus during school hours.

Parents will be notified immediately of their child’s suspension and will be required to pick their child up from school immediately following the suspension. The student will then be suspended for the next school day.

All items confiscated from students must be retrieved by parents at the time designated by the principal.

14b. Major Infractions

Suspensions range from two to five days depending on the infraction and its severity. Repeated occurrence or correction of the aforementioned minor infractions will result in suspension. The parent/legal guardian must pick-up their child from school on the day of suspension.

The following infractions will result in immediate suspension:

Smoking at any time or in any location off campus; attending the prom, dances, or any function with a student of the opposite sex at another school; hosting a co-ed party that is not family oriented or chaperoned by faculty; possession of any soft-core pornographic material (i.e. swimsuit issues, surf magazines, women's fashion magazines, tabloids, etc...); lying or forgery; physically aggressive behavior (pushing or shoving in anger or provokingly), fighting, threatening force or violence toward other students or staff; class pranks, student pranks, or pranks directed toward the school or school personnel; gang style tagging anywhere on campus or on personal belongings brought to campus; and disrespectful/belligerent or defiant behavior towards the school, its authority, or its personnel.

14c. Infractions resulting in Expulsion

Expulsion, the permanent termination of a student's enrollment, is the most serious penalty the Academy can give and is therefore given only as a last resort. A student who refuses to cooperate with the school officials despite warnings and prior discipline, or a student who has been judged to be guilty of a more serious offense will be asked to leave the school. When a student is suspended and is unwilling to repent, that student will be expelled. Any student that has been suspended previously for an infraction and is subsequently suspended again for the same infraction, will be expelled. Any student being suspended for the third time in one academic year will be expelled.

The following infractions will result in the expulsion of a student:

Theft; the possession, use, or sale of narcotics or alcohol; tobacco products; the possession or sale of fireworks or any weapon on campus; membership in a gang or association with gang activities; regularly failing to pass classes; chronic lying or deceit; habitual or repeated violation of school rules; hazing; chronic attitude of rebellion; sexual immorality (i.e. dating, sexual relations, possession of pornographic material); getting any type of tattoo; any major offense, behavior or attitude considered detrimental to the mission of the Lighthouse Christian Academy and its ability to train students to serve the Lord.

14d. Off-Campus Incidents

The Lighthouse Christian Academy does not wish to supervise the lives of its students away from school. Nevertheless, ungodly behavior outside of the school clearly demonstrates ungodly character in a student, and needs to be disciplined. Unfortunately, some Lighthouse students, in the past, have been involved in off-campus incidents that have directly affected other students or members of the administration, faculty or staff, or damaged the reputation of the school. Involvement in this type of behavior will not be tolerated. Any student that behaves off-campus in a manner disapproved of by the Academy as set forth in the previously stated rules will be disciplined accordingly.

15. STUDENT SAFETY

In case of an emergency, the emergency contact person(s) will be notified. Accidents requiring immediate medical care will be handled by the 911 Emergency Services.

The Lighthouse Christian Academy does not provide medical insurance coverage for school accidents. **Parent(s) and/or legal guardian(s) are fully responsible for medical bills if their child is hurt during school activities.**

16. EARTHQUAKE PROCEDURES

We, as Californians, are aware of the ever-present possibility of an earthquake occurring and creating damage and dangerous conditions. The safety and welfare of our students is of the utmost concern to us. Public safety officials have stated that the school environment provides the safest possible protection during a time of general emergency. In line with this, we have devised specific procedures to follow in the event of a severe earthquake (7.0 or larger) or other life-threatening catastrophe.

Where to locate your child: In the event of a severe earthquake during school hours, students will remain at the school until parents or legal guardians or their authorized representatives have been successfully contacted.

TUITION AND FEES

17a. Schedule of Tuition and Fees

REGISTRATION FEE (non-refundable)

\$500 if paid before July 1

\$600 if paid after July 1

TEXTBOOK FEE (non-refundable)

\$250 annual flat fee, due August 1

TUITION

Tuition is \$550 per month, due on the 1st of each month.

A **late fee of \$25** will be imposed on tuition received after the 7th of the month.

The **late fee will increase to \$50** on tuition received after the 15th of the month.

ALL TUITION AND FEES MUST BE PAID BY DEBIT/CREDIT CARD.

17b. Community Service Scholarship Program

The Lighthouse Christian Academy does not offer financial aid to its students. However, each year some students will have the opportunity to participate in community service work at the high school in order to receive a scholarship toward their monthly tuition.

The scholarship positions will be made available first to students with:

1. Financial need
2. Exemplary Christian character
3. Above average academic scores

Students who do not perform their community service duties at the high school at an acceptable level will lose their scholarship.

Students interested in the community service scholarship program should submit an application consisting of copies of parents' W-2 forms for previous two years, copy of most recent report card, and written statement expressing desire to receive and potential qualifications for community service scholarship.

18. SCHOOL LIBRARY

At present, the Lighthouse Christian Academy does not have an in-house library. Each student has access to the local public library as well as supervised use of the internet to collect necessary materials.

The Santa Monica Public Library is located approximately two miles from the school, at 601 Santa Monica Blvd., and is easily accessible by the local Santa Monica Big Blue Bus, Line 1. The library is open Monday through Thursday from 10am to 9pm, Friday and Saturday from 10 am to 5:30 pm, and Sunday from 1 pm to 5 pm.

There are a variety of resources available to students through the Santa Monica Public Library, including:

- Access to books and audiovisual materials
- Access to computers with word processing and internet capabilities
- Access to a wide variety of online databases, including eLibrary and the Gale Student Resource Center
- Help from a Children's Librarian – in person, over the phone (310.458.8621) or via e-mail

At the beginning of each year, all students who are not acquainted with the library or do not have library cards will be taken on a field trip to the library, at which time they will be able to apply for library cards and will be given a library tour by a Santa Monica Public Library Children's Librarian.